



Mo	Tu	We	Th	Fr	Sa	Su
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Memo No. _____

Date / /

A. connectors

Adding a point

- Moreover / Furthermore / In addition
- Besides / what is more / Apart from this
- Not only... but also...

Contrast

- However / Nevertheless / Nonetheless
- On the other hand / Conversely
- Whereas / while / Although / Even though
- Despite / In spite of [+ noun or -ing]
- Even so / yet.

Cause → result

- Consequently / As a result / Hence / Thus / Therefore
- Owing to / Due to / Because of [+ noun]
- ..., thereby + -ing [e.g. "... , thereby causing delays"]
- ..., which in turn led to...



Mo	Tu	We	Th	Fr	Sa	Su
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Memo No. _____

Date / /

Purpose

- so that / in order to / with the aim of + -ing

condition

- Provided that / As long as / unless / otherwise / should + subject [e.g. "should you require..."]

Time & sequence [essential for narrative]

- Initially / At first / To begin with
- subsequently / thereafter / Eventually
- Meanwhile / simultaneously
- Prior to / moments later / without warning
- Just as / No sooner had... than... / Hardly
had... when...

Emphasis

- Indeed / undoubtedly / without a doubt ...
- Above all / Notably / In particular / Most
importantly.



Mo	Tu	We	Th	Fr	Sa	Su
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Memo No. _____

Date _____ / _____ / _____

Examples

• For instance / For example / such as / **namely**

concluding

• In conclusion / To sum up / **ultimately**

• **All things considered** / on the whole / overall



Mo	Tu	We	Th	Fr	Sa	Su
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Memo No. _____

Date / /

B. Synonyms [simple word → better word]

Quantity & change

• Many → numerous, countless, a multitude of, a great number of.

• A lot of → plenty of, an abundance of, a wealth of.

• Few → a handful of, scarce, limited

• Increasing → escalating, rising, soaring, mounting, growing steadily.

• Decreasing → declining, dwindling, diminishing, plummeting

• Same → identical, similar, alike, equivalent, uniform

• Different → distinct, contrasting, varied, diverse

• Change → alter, transform, modify, adapt

• Enough → sufficient, adequate.



Mo	Tu	We	Th	Fr	Sa	Su
----	----	----	----	----	----	----

Memo No. _____

Date / /

size & degree

• Big → huge, enormous, massive, immense,

substantial

• Small → tiny, minute, compact, minor

• Very → extremely, incredibly, exceedingly,
immensely.

• Important → crucial, vital, essential, significant

• Serious → grave, severe, critical

Quality

• Good → excellent, beneficial, favourable, superb

• Bad → terrible, dreadful, harmful, detrimental,
appalling.

• Nice → pleasant, delightful, charming

• Beautiful → stunning, breathtaking, picturesque

• Ugly → hideous, unsightly

• Easy → effortless, straightforward, simple

• Hard → challenging, demanding, arduous,
gruelling.



Mo	Tu	We	Th	Fr	Sa	Su
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Memo No. _____

Date _____ / _____ / _____

Emotions

• Happy → delighted, overjoyed, elated, thrilled;
content

• Sad → miserable, heartbroken, dejected,
devastated

• Angry → furious, livid, enraged, irate.

• Scared → terrified, petrified, apprehensive,
anxious

• Tired → exhausted, drained, weary, fatigued

• Surprised → astonished, stunned, flabbergasted

• Nervous → uneasy, jittery, on edge.



Mo	Tu	We	Th	Fr	Sa	Su
----	----	----	----	----	----	----

Memo No. _____

Date _____ / _____ / _____

verbs

• said → muttered, whispered, exclaimed, declared,
stammered, retorted

• walked → strolled, trudged, marched, stumbled,
trotted.

• ran → dashed, sprinted, darted, bolted

• looked → glanced, gazed, stared, peered, glared

• Think → believe, reckon, consider, assume

• show → demonstrate, illustrate, reveal, indicate

• Help → assist, aid, support, benefit

• Get → obtain, acquire, receive, gain

• Make → create, produce, generate, form

• use → utilise, employ, make use of

• Need → require, necessitate

• want → desire, wish, crave, long for

• start → commence, begin, initiate, embark on

• stop → cease, halt, put an end to, discontinue

• Try → attempt, endeavour, strive

• cause → trigger, lead to, give rise to, result in



Mo	Tu	We	Th	Fr	Sa	Su
----	----	----	----	----	----	----

Memo No. _____

Date / /

• Fix → **resolve**, **tackle**, **rectify**, **address**

• Ask → **enquire**, **request**, **urge**

• Tell → **inform**, **notify**, **advise**, **convey**

Speed & Frequency

• Fast → **swift**, **rapid**, **speedy**, **brisk**

• Slow → **sluggish**, **gradual**, **leisurely**

• Suddenly → **abruptly**, **out of the blue**, **all of a sudden**

• Often → **frequently**, **regularly**, **repeatedly**

• Always → **constantly**, **invariably**, **consistently**

• Never → **hardly ever**, **rarely**, **seldom**



Mo	Tu	We	Th	Fr	Sa	Su
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Memo No. _____

Date / /

Situational writing [formal register]

- Problem → issue, concern, difficulty
- I think → I believe / In my opinion
- I want to → I would like to / I wish to
- Because → since / as / owing to the fact that
- So → therefore / hence
- About → regarding / concerning / with regard to
- But → however / nevertheless
- Also → in addition / as well as
- Ask for → request
- Tell → inform